



Enter now and be a winner!

London Hilton Park Lane, Friday 2nd October 2009



Deadline for entries Friday 5th June

APPRENTICE OR TRAINEE OF THE YEAR - people award

About this category

This category is open to all companies in the industry - suppliers, processors, OEMs - who have apprentices or trainees and to academic establishments.

The judges will be looking for measurable results in areas such as academic achievements, skills development and overall performance in the workplace. Each person must be entered by his or her training establishment or company. All finalists in this category will be interviewed by the judges and should be accompanied by their mentor or supervisor.

THE WINNER WILL WIN A CASH PRIZE OF £1,000 PROVIDED BY THE PMMDA.

Please complete and action all sections below

Please note: This document is designed to guide you through the entry process and ensure that you provide the information required to meet the judging criteria.

A1 - Please state the exact name, occupation/course and employer/college of the apprentice or trainee you wish to nominate.

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A2 - Please state your address and other company/college details

Name

Position

Company

Address

..... Post Code

Tel No Fax No

Email

The nominee's details

Name

Position

Company

Address

..... Post Code

Tel No Mobile

Email



ENTRY FORM



A3 - Please describe as clearly and succinctly as possible how the apprentice or trainee has demonstrated each the following. As a guideline this entire section should be no longer than approximately 400 words. Please use separate sheets if necessary.

a. Briefly describe the background to your company or training establishment and the person that you are putting forward for this award.

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b. Describe the person’s training and development programme and its objectives.

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c. Describe the progress that the person has made with references to skills development and academic achievement.

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d. Explain why this person deserves the award, including evidence of their effective overall performance, their initiative and their involvement in the company’s development.

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A3i - If your nominee is selected as a finalist in this category, he/she will be expected to attend an interview. A winner will be selected from these interviews.

Press Clearance

Finalists and winners will be covered in PRW magazine. The information for the entries is taken from the entry forms. If there is any specific information in your entry that is sensitive and should not be published, please make this clear at the time you submit your entry.

A4 - Supporting material

Please detail any supporting material enclosed with this entry.

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Material, such as statistics, examples, diagrams, photos etc which highlight your entry are all encouraged. We do recommend that you restrict these materials to those that are most relevant and help illustrate the points you have made in your entry.

If you require any information to be returned to you please tick here

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ENTRY FORM



A5 - Entry Checklist

Please read all of the following carefully, then sign and date to confirm your entry below.

Although we want you to keep your entry to about 400 words, we encourage you to provide supplementary material.

Make your entry form clear, coherent and concise
You need to make your case in a clear, interesting and persuasive way. The judges have many entries to assess, so they are more likely to appreciate a form which is short and succinct.

Structuring an entry

The entries that work best are those that include:

- An explanation of a problem and how it was solved
- The reaction from market, customers, staff
- A good summary of how the judging criteria have been met
- Present facts, be specific
- Give good examples
- Testimonials where available help a lot
- Be visual with photographs, camcorder, diagrams etc
- Include a product where appropriate

Judging

Judging for this award will take place in June 2009. A renowned panel of industry experts will independently judge the award. The judges' decision is final and they also reserve the right to reallocate an entry into a different category. In each category, the judges will select a small number of companies or projects for inclusion on a shortlist.

A6 - Declaration

I confirm that I have read the entry details and this entry abides by all qualifying criteria.

Signed:

Date:

A7 - Send your entry to us

All entries must be submitted by 5pm on Friday 5th June 2009

Return the completed entry form along with any supporting material to us as follows:

By post:
Plastics Industry Awards 2009, 4th Floor, Carolyn House, 26 Dingwall Road, Croydon, Surrey CR0 9XF

By e-mail
plasticsawards@crain.com

By fax
020 8253 9651

Telephone
If you have any questions regarding your entry
call us on 07944 540555

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